

# WINGARD TOWING SERVICE Employment Application

Wingard Towing Service is an equal opportunity employer and, as required by law, does not discriminate in employment on the basis of race, sex, religion, or age. This application will be given every consideration, but its receipt does not imply employment. Any offer of employment with this company is contingent on the applicant proving he/she has the proper driver's license to drive a tow truck in the state of South Carolina and successfully takes and passes a medical examination, a possible pre-placement drug test, & any background check that the state of South Carolina or the police department of any municipality that Wingard Towing serves may require.

**\*\*Each question on this application must be answered accurately, completely and legibly in order to be considered\*\***

**\*\*A resume may be attached but does not substitute as completing this application.\*\***

## WHICH POSITION YOU ARE APPLYING?

**TOW TRUCK DRIVER**

**DISPATCHER**

**ADMINISTRATIVE**

### Personal Information

Full Legal Name: \_\_\_\_\_ DL #: \_\_\_\_\_ Over 21 years old?: Yes / No

Address: \_\_\_\_\_

Main Ph #: \_\_\_\_\_ Alternate Ph #: \_\_\_\_\_ Email: \_\_\_\_\_

Date available to begin work: \_\_\_\_\_ Full Time / Part Time? \_\_\_\_\_

Are you able to work nights and/or weekends? Yes / No

Highest level of education: \_\_\_\_\_ School attended: \_\_\_\_\_

List any skills, licenses, & certificates that you possess which are related to the job you seek: \_\_\_\_\_

Have you ever been convicted of a criminal offense? Yes / No If yes, please list date(s): \_\_\_\_\_

List charge(s): \_\_\_\_\_

Where convicted: \_\_\_\_\_

Have you ever been terminated / forced to resign from any job? Yes / No If yes, please explain: \_\_\_\_\_

### Previous Employment

*Please list previous work experience from most recent to least recent.*

Current/Last employer: \_\_\_\_\_ Date range of employment: \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Job Title: \_\_\_\_\_

List responsibilities: \_\_\_\_\_

Supervisor's name: \_\_\_\_\_ Average # of hours worked / week: \_\_\_\_\_

Starting salary/hourly wage: \_\_\_\_\_ Ending salary/hourly wage: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer? Yes / No If no, why not? \_\_\_\_\_

Previous employer: \_\_\_\_\_ Date range of employment: \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_ Job Title: \_\_\_\_\_  
List responsibilities: \_\_\_\_\_  
Supervisor's name: \_\_\_\_\_ Average # of hours worked / week: \_\_\_\_\_  
Starting salary/hourly wage: \_\_\_\_\_ Ending salary/hourly wage: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
May we contact this employer? Yes / No If no, why not? \_\_\_\_\_

Previous employer: \_\_\_\_\_ Date range of employment: \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_ Job Title: \_\_\_\_\_  
List responsibilities: \_\_\_\_\_  
Supervisor's name: \_\_\_\_\_ Average # of hours worked / week: \_\_\_\_\_  
Starting salary/hourly wage: \_\_\_\_\_ Ending salary/hourly wage: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
May we contact this employer? Yes / No If no, why not? \_\_\_\_\_

**References**

*Please list 2 references, other than family members, that are familiar with your work. Please ensure that the persons listed below have given you permission to disclose information about yourself and can attest to your work ethic.*

1) Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Company: \_\_\_\_\_ Address: \_\_\_\_\_

2) Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Company: \_\_\_\_\_ Address: \_\_\_\_\_

**Supplemental Information**

Please describe your expectations of this job: \_\_\_\_\_  
\_\_\_\_\_

List personal & professional traits you feel a good tow truck driver should have: \_\_\_\_\_  
\_\_\_\_\_

Describe how you would handle an upset customer, police officer and/or dispatch personnel: \_\_\_\_\_  
\_\_\_\_\_

Which towing equipment types are you most familiar with: wrecker (hook truck), rollback (flatbed), and/or self-loading wrecker truck? \_\_\_\_\_

Please explain your long-term career goals: \_\_\_\_\_

Are you willing to take a drug test at your own expense if given a conditional offer of employment? Yes / No

Are you willing to take random drug tests during employment with Wingard Towing Service? Yes / No

Do you have a current medical certificate? Yes / No

Are you willing to get a medical certificate at your own expense if given a conditional offer of employment? Yes / No

### **Disclaimer and Signature**

By signing, applicant indicates agreement with each statement listed below.

- *I certify that this application was completed by me, and that the answers given by me in the previous questions and statements are true and correct.*
- *I understand that any misleading or incorrect statements may render this application void and, if employed, would be cause for my termination.*
- *I further agree that Wingard Towing Service shall not be liable, in any respect, if my employment is terminated because of false statements, answers or omissions made by me in this application.*
- *I also authorize the companies, schools, or persons named in this application for employment to give any information regarding my employment, character and qualifications and hereby release said companies, schools, or persons from all liability for any damage for issuing this information.*
- *I authorize the company to make such investigations and inquiries of my personal, employment, driving record, criminal and/or medical history and any other related matters that may be necessary in arriving to an employment decision.*
- *I understand and agree that if I am offered employment, my employment is for no definite period of time and may be terminated without prior notice by myself or the employer.*

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_