



Mailing Address:
1809 Augusta Road
West Columbia, SC 29169



Phone: 803-796-1467
Fax: 803-791-5464
Email: wingardtowingacct@gmail.com

ACCOUNT SETUP FORM

Invoices are due 30 days from receipt

Today's Date: _____ Company Name: _____

Physical Address: _____

Billing Address (if different from above) : _____

Primary Contact Name: _____ Ph #: _____

Email: _____

Secondary Contact Name: _____ Ph #: _____

Email: _____

Where would you like your invoices sent?

Email #1: _____

Email #2: _____

Fax: _____

Will you be issuing purchase orders at the time of dispatch? YES / NO

- Company checks are due within 30 days of invoice date.
- Payments received after the due date may be subject to a 2% late fee
 - Returned checks are subject to a \$30 additional fee
- Credit Card payments may be subject to a 4% transaction convenience fee

Signature below attests financial responsibility, willingness and ability to pay all invoices sent by Wingard Towing Service, as agreed to the terms above.

Name: _____ Signature: _____